

TO REGISTER: You may register for one D.E. course at a time. Once all of the course work is submitted, you may register for your next D.E. course. To register, submit this form with tuition and fees via mail or email (BTSAdmin@briarwood.org). *D.E. courses are not available for audit.

COST: All tuition and fees are due at the time of registration. USB flash drive or DropBox and DVDs become the property of the student and the material fee is non-refundable.

Tuition: \$200 per course
 Material Fee: **Audio:** \$20 USB or Dropbox, \$40 for CD-rom **Video** (select courses): \$40 USB, \$80 for DVD
 Shipping Fees: \$5 for USB or CD, \$10 for DVD

Annual Student Service Fee: \$30- Charged once a year for all students. Includes Student ID and postage fees for returning graded papers; students are responsible for submitting a picture for their ID.

DUE DATES: You may register for a D.E. course any time of the year. *The due date of your course will be 4 months from the day of registration.* All course work must be submitted by this date.

EXTENSION REQUESTS: A one month extension may be requested by submitting an extension request form with the \$50 fee. The form and payment must be submitted at least one week before your due date.

COURSE WORK: The USB flash drive that comes with each course contains the course notes, supplements, and audio lectures. You will receive an email with the syllabus attached. Textbooks may be purchased through the Briarwood Christian Bookstore (205)776-5210 or through the bookstore of your choice. Students are responsible for purchasing their own textbooks.

Courses which have tests or quizzes will require you to select a proctor. The proctor form is included on the USB flash drive or may be requested from the Seminary office. All coursework and correspondence should be submitted to the BTS office at BTSAdmin@briarwood.org or BTS – 2200 Briarwood Way – Birmingham, AL 35243 or by fax: (205)776-5241.

Graded papers can be emailed to you within a thirty day period, but you must request this. Graded exam and quizzes will not be returned. Your final course grade will be added to your permanent transcript and the course grade will be sent to the student via email.

DISTANCE EDUCATION REGISTRATION FORM

Name: _____ Today's Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____ (H) _____ (C)

New Student? Yes No When did you last take a class at BTS? _____

Course Name: _____ Course #: _____ Instructor: _____

Format: USB Dropbox (email) CD DVD

Tuition	(\$200)	\$ _____
Material Fee	(\$20 USB or Dropbox, \$40 CD)	\$ _____
Video (select courses)	(\$40 USB, \$80 DVD)	\$ _____
Shipping & Handling	(\$5 USB or CD, \$10 DVD)	\$ _____
Previous Balance		\$ _____
Annual Student Services Fee	(\$30 per academic year)	\$ _____
	Subtotal:	\$ _____
4% Credit Card Fee		\$ _____
	TOTAL:	\$ _____

OFFICE USE ONLY

- Registered
- DE Log
- Calendar
- Email
- Sent Materials
- Scanned

Cash: _____ Check #: _____ Credit Card #: _____ - _____ - _____ Exp _____ CVV# _____
(We do not accept American Express)

Student's Signature: _____ **Date:** _____

By completing and signing this form, I agree to the above terms, will submit all course work on time, and agree to pay the tuition and fee for the course I am registered for.

BTS DISTANCE EDUCATION COURSES

2-HOUR COURSES (Audio: USB / Dropbox / CD, Video: USB / DVD)

<u>OLD TESTAMENT</u>	<u>PROFESSOR</u>	<u>FORMAT</u>
OT1021 OLD TESTAMENT STUDIES I	BARKER	AUDIO
OT1022 OLD TESTAMENT STUDIES II	BARKER	AUDIO
OT1023 OLD TESTAMENT STUDIES III	BARKER	AUDIO
<u>NEW TESTAMENT</u>		
NT2022 NEW TESTAMENT STUDIES I	KREITZER	AUDIO
NT2023 NEW TESTAMENT STUDIES II	KREITZER	AUDIO
<u>MISSIONS</u>		
MS6631 BIBLICAL THEOLOGY OF MISSIONS	KREITZER	AUDIO
<u>SYSTEMATIC THEOLOGY</u>		
ST3511 SURVEY OF SYSTEMATIC THEOLOGY	LOWMAN	AUDIO
ST3526 SYSTEMATIC THEOLOGY I	LOWMAN	AUDIO
ST3527 SYSTEMATIC THEOLOGY II	LOWMAN	AUDIO
ST3528 SYSTEMATIC THEOLOGY III	LOWMAN	AUDIO
ST3529 SYSTEMATIC THEOLOGY IV	LOWMAN	AUDIO
ST3530 SYSTEMATIC THEOLOGY V	LOWMAN	AUDIO
ST3550 BIBLE INTERPRETATION	JAMES	AUDIO / VIDEO
<u>APOLOGETICS</u>		
AP8521 INTRODUCTION TO APOLOGETICS	COWAN	AUDIO
<u>HISTORY</u>		
HT4641 CHURCH HISTORY IN AMERICA	MAPLES	AUDIO
HT4721 REFORMED CHURCH HISTORY	MAPLES	AUDIO
HT4743 PRESBYTERIAN CHURCH HISTORY	MAPLES	AUDIO
<u>PRACTICAL THEOLOGY</u>		
PT5527 COMMUNICATIONS I	MAPLES	AUDIO / VIDEO
PT5531 CHRISTIAN WORKER'S PERSONAL LIFE	TRUCKS	AUDIO
PT5602 BIBLICAL PRINCIPLES OF CHRISTIAN EDU.	MATTHEWS	AUDIO
PT5710 DISCIPLESHIP	MCNABB	AUDIO
PT5713 CHURCH GOVT. & DISCIPLINE	MITCHELL	AUDIO
<u>BIBLICAL COUNSELING</u>		
BC7501 INTRO. TO BIBLICAL COUNSELING	EYRICH	AUDIO
BC7505 ADVANCED BIBLICAL COUNSELING	EYRICH	AUDIO
BC7630 MARRIAGE & FAMILY COUNSELING	MATTHEWS	AUDIO
BC7735 GROUP DYNAMICS	EYRICH	AUDIO